



MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONER'S MEETING ROOM 303
APRIL 9, 2024
2:00 P.M.
Executive Session: No**

The meeting opened at 2:01 pm.

Commissioners Present – Paul Hart, Patty Wilson and Delaney Tucker.

Approval of March 12, 2024 Meeting Minutes

Vice Chair Wilson moved for the approval of the March 12, 2024 meeting minutes, Commissioner Tucker seconded and the motion passed unanimously.

Staffing Update and Certification of Eligibility Lists

Current openings were discussed. Chief Examiner Henry let the Commission know that there were 4 openings, since there was just a resignation. However, one lateral candidate had been hired and was set to start. Ms. Henry said she will update the number of openings to 3 once the candidate has started. Lieutenant Clark agreed that it's best wait until they are officially an employee. Ms. Henry went on to explain that there was one opening for the Sheriff's Clerical, and they have hired one person from the eligibility list. She will start in the beginning of May.

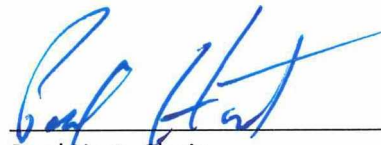
The eligibility lists for Entry Level Deputies, Lateral Deputies and Sheriff's Clerical for both March 19, 2024 and April 9, 2024 were reviewed and certified at this time.

Civil Service Rules Update

Ms. Henry updated the Commission on the Civil Service Rules. She had started working on the update and gave the tentative timeline.

- May: Commission review of draft & input
- June: BCSO
- July: Commission formal review of draft and legal review
- August: Union (not for input, just for review because it effects union positions)

Approved this 21 day of may, 2024



Paul Hart, Chair



Patty Wilson, Vice Chair



Delaney Tucker, Commissioner

Attest.



Devon Henry, Chief Examiner



AGENDA

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONERS' HEARING ROOM 303
MARCH 12, 2024
2:00 P.M.
Executive Session: If Needed**

Call to Order

Regular Business:

- Approve minutes for the February 13, 2024 Regular Meeting
- Entry and Lateral Deputy Update
- Sheriff Clerical Update
- Certification of Eligibility Lists

Old Business:

- N/A

New Business:

- Update on the Civil Service Rules

Public Comment

Setting of April Meeting

Adjournment

Following adjournment, the following Open Public Meetings Act/Public Records Act training will be administered:

- [LESSON 2: OPEN PUBLIC RECORDS ACT BASICS – RCW 42.56](#) (30 minutes)



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ADMINISTRATION BUILDING
COMMISSIONER'S MEETING ROOM 303
MARCH 12, 2024
2:00 P.M.
Executive Session: No**

The meeting opened at 2:00 pm.

Commissioners Present – Paul Hart, Patty Wilson and Delaney Tucker.

Approval of February 13, 2024 Meeting Minutes

Vice Chair Wilson moved for the approval of the February 13, 2024 meeting minutes, Commissioner Tucker seconded and the motion passed unanimously.

Staffing Update and Certification of Eligibility Lists

Current openings were discussed. Lieutenant Mike Clark updated the Commission on the hiring process. They are currently vetting 1 lateral candidate and 2 entry level candidates. While looking at the list for Entry Level Deputies, Vice Chair Wilson noticed there were 2 names that had passed the one year mark from when they tested. Chief Examiner Henry said she would update the list and recertify after the meeting. Lieutenant Clark then discussed the Sheriff's Clerical opening, and stated they were getting close to finishing vetting one candidate. Ms. Henry brought up reposting the job and when they would like that done, she mentioned she could do it when it was down to 10 names. Lieutenant Clark agreed but said it probably wouldn't be necessary as they seem pretty set on the one candidate. He then went into detail about when vetting candidates, if they make it through the backgrounding phase, they are normally good candidates. But some hold out until the polygraph to let them know something that they've done that wasn't disclosed on their PHS. Commissioner Tucker asked when they get the PHS's for review. Ms. Henry explained that she sends each individual PHS to the Sheriff's Office when they receive a new name off of the list. Lieutenant Clark agreed and said reviewing the PHS is where most people get removed.

The eligibility lists for Entry Level Deputies, Lateral Deputies and Sheriff's Clerical were reviewed and certified at this time.

Update on the Civil Service Rules

Ms. Henry asked the Commission for their blessing in updating the Civil Service Rules. She wanted to not only simplify and condense them down a little bit, but ensure that they included important information that the current rules lack. One example that she brought up was about lateral entry qualifications, as the current rules don't state anything about that. Vice Chair Wilson asked if they would be reviewed by legal before being implemented. Ms. Henry assured them the rules would get a legal review when they were finalized. The Commission gave her their blessing to go ahead and begin the process.

Public Comment

At this time, Chair Hart asked if there was any public comment and there was no response.

Setting of April Meeting

April 9th at 2:00 pm in the Commissioner's Meeting Room 303

Meeting adjourned at 2:10 pm.

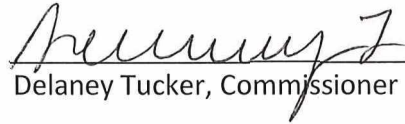
Approved this 9th day of April, 2024



Paul Hart, Chair



Patty Wilson, Vice Chair



Delaney Tucker, Commissioner

Attest:



Devon Henry, Chief Examiner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST - ENTRY LEVEL DEPUTIES
MARCH 19, 2024

3 OPENINGS									
Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes		
1	Alex	Larmey	3/6/2024	102.59	Male	Yes	Documentation received 3/19/24		
2	Steven	Scott	3/15/2024	86.04	Male	Yes	Documentation received 3/19/24		
3	Micah	Tappero	1/11/2024	85.6	Male	No			
4	Izayah	Darby	2/24/2024	83.98	Male	No			
5	Ryan	Sulik	3/11/2024	83.2	Male	No	Sent 2/27/24		
6	Charles	Lukner	3/9/2024	83.02	Male	No			
7	Victor	Barajas	2/15/2024	81.33	Male	No			
8	Jonathon	Frasco	10/14/2023	81.1	Male	No	Sent 2/29/24		
9	Michael	Minarik	2/15/2024	79.3	Male	No	Sent to Sheriff 1/10/24		
10	Aaron	Gomez	10/10/2023	78.47	Male	No	Will be eligible January 2025		
11	Cheyenne	McManus	8/15/2023	78.26	Female	No			
12	Edward	Moreno	10/14/2023	78.22	Male	No	Sent 2/29/24		
13	Leobardo	Tapia	12/28/2023	78.07	Male	No			
14	Julian	Mendoza	1/20/2024	77.67	Male	No	Sent 3/4/24		
15	Jacob	Russell	1/20/2024	77.55	Male	No	Sent to Sheriff 1/17/24		
16	James	Cozad	1/11/2024	76.76	Male	No			
17	Anthony	Gomez	9/17/2023	76.35	Male	No			
18	Maxwell	Miller	6/17/2023	75.13	Male	No			
19	David	Sage	12/2/2023	74.93	Male	No			
20	Jesse	Douglass	2/24/2024	74.72	Male	No			
21	Alex	Mayer	4/22/2023	74.54	Male	No			
22	Jesus	Colula	8/2/2023	73.21	Male	No			
23	Brock	Sittman	8/19/2023	73.13	Male	No			
24	Eduardo	Ortiz-Perez	11/7/2023	73.08	Male	No			
25	Anthony	Gregory Carter	3/25/2023	72.74	Male	Yes			
26	Mitchall	Roderick	5/20/2023	72.60	Male	No			
27	Sergio	Olivar	3/18/2024	72.14	Male	No			
28	Jesus	Gutierrez Jr	6/3/2023	71.76	Male	No			

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES
 MARCH 19, 2024

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
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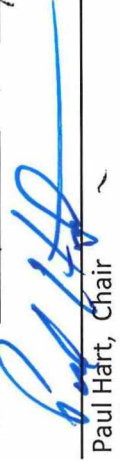
This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton

Dated this 19th day of March, 2024

Dated this 9th day of April, 2024


 Devon Henry, HR Assistant / Chief Examiner


 Paul Hart, Chair



 Patty Wilson, Vice Chair


 Delaney Tucker, Commissioner

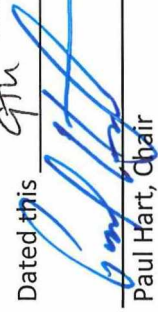
BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST - LATERAL DEPUTIES
 APRIL 9, 2024

3 OPENINGS							
Rank	First Name	Last Name	PHS Received	Years of Experience	Gender	Vet Pref	Notes
1	Aimee	Bergman	2/9/2024	4	Female	No	Sent to the Sheriff 2/14/24 / Start date 4/16

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 9.01.

Dated this 9th day of April, 2024

 Devon Henry, HR Assistant / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 9th day of April, 2024

 Paul Hart, Chair


 Patty Wilson, Vice Chair


 Delahey Tucker, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- SHERIFF'S CLERICAL GRADE 8

APRIL 9, 2024

Rank	First Name	Last Name	PHS Received Date	Combined Clerical Testing	Vet Pref	Notes
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Dated this 9th day of April, 2024



Devon Henry, HR Assistant / Chief Examiner

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Dated this 9th day of April, 2024


Paul Hart, Chair


Patty Wilson, Vice Chair


Delaney Tucker, Commissioner